

MEMBER STATES

CONNECTICUT	NEW JERSEY
DELAWARE	NEW YORK
MAINE	PENNSYLVANIA
MARYLAND	RHODE ISLAND
MASSACHUSETTS	VERMONT
NEW HAMPSHIRE	WEST VIRGINIA



OFFICERS

Ethan Angell	PRESIDENT
Sarah Scally	VICE PRESIDENT
Mark Taylor	SECRETARY
Tia Blevins	TREASURER
Peter Trenchard	NEWSLETTER EDITOR
Steve Sandrey	ARCHIVIST

MINUTES OF THE 37TH ANNUAL MEETING OF THE HORTICULTURAL INSPECTION SOCIETY, EASTERN CHAPTER

Held April 12-14, 2011 in Worcester, Massachusetts

Tuesday, April 12, 2011

Call to Order

President, Ethan Angell, NY, called the meeting to order and welcomed members to the 37th annual meeting of the Horticultural Inspection Society, Eastern Chapter

Members were asked to introduce themselves

Roll Call of States

- In attendance: Connecticut, Delaware, Maine, Maryland, New Hampshire, New Jersey, New York, Vermont, West Virginia
- Absent: Massachusetts, Pennsylvania, Rhode Island

Reading of Minutes

Vice President, Sarah Scally, ME, filling in for the absent secretary, read the minutes of the 2010 annual meeting. A minor spelling change was made. A motion to accept the minutes with changes was made, seconded and the minutes were approved by the membership

Treasurer's Report

Treasurer, Tia Blevins, CT, presented the Treasurer's Report, a detailed copy of which is attached to these minutes.

Treasurer's report summary:

- Balance Starting April 2010: \$2586.62
- 2010 Income: \$327.81
- 2010 Expenses: \$137.36
- Balance Ending March 2011: \$2777.07

A motion was made to accept the Treasurer's Report, the motion was seconded and the Treasurer's Report was accepted by the membership

Archivist's Report

Archivist, Steve Sandrey, CT, presented the Archivist's Report. The archivist called for 2010 state reports to include in the archive as well as other missing past reports and other documents that are not already included in the HIS archive.

A motion was made to accept the Archivist Report; the motion was seconded and passed.

Website Report

Mike Arnold, WV, presented the Website Report. Mike spoke with Carol Holko, MD, about adding HIS, Eastern Chapter website to the National Plant Board website when the current hosting contract runs out. This means that we would no longer have to pay for web hosting, but will still need to pay to register the website name.

Mike also indicated that after receiving a new computer he no longer had the software that the website was created with and was unable to update the website for a period of time. He has now received new software (Dreamweaver) and is able to edit the website again.

A motion was made to accept the Website Report, the motion was seconded and the membership accepted the Website Report

Newsletter Report

Newsletter Editor, Peter Trenchard, CT, presented the Newsletter Report. A newsletter covering events in the last couple of years was distributed by email before the annual meeting.

Pete stressed the need to have more participation from members in submitting material for the newsletter. Publishing the newsletter regularly is a good way to keep members not in attendance at the meeting informed and involved in HIS. A suggestion was made to have mandatory article assignments. Members in attendance agreed to submit material for the newsletter to Pete by June 1. Appropriate material may include: needlecast article from WV, botanical garden pictures, pest updates, anything interesting that you see or do. Pete will send a reminder and pester people for submissions. Ethan will send Pete a picture of Bob Mungari, NY, with his HIS Plaque as well as a copy of the letter submitted with Walt Blosser's, PA, Carl Carlson award application.

A motion to accept the Newsletter Report was made, seconded and passed.

Old Business

50/50 Raffle – EPB members that were consulted suggested they would be more likely to support the 50/50 if there were a specific purpose for the money raised. After some discussion it was decided that the money will be spent on getting members to meetings. A membership committee will be formed to work out the details of how this will work. Because so many details need to be decided 50/50 will not happen at this meeting, but we will aim to have it ready to go for the 2012 meeting.

Distinguished Service Award – Thanks to Eric Ewing, WV, for purchasing the plaque for Bob Mungari's, NY, distinguished service award.

Carl Carlson Award – Walt Blosser, PA, accepted the nomination for the Carl Carlson award which he won and, although he was not in attendance, it was presented at the 2010 National Plant Board meeting in Indianapolis.

Trip to California – The inspector training trip to California is dead due to a lack of funding from USDA. USDA also indicated that they do not have the funding to help HIS pay for conference calls. They will, however, continue to support requests for speakers and presenters for the annual meeting.

National HIS meeting – Other HIS chapters discussed the idea through email and then at their annual meetings. Chapters seem to think it is a good idea, but like the Eastern Chapter wonder about difficulties with traveling to meetings and other logistics of getting a national meeting off the ground. A suggestion was made that with tight state budgets now may not be the time to try to create a national meeting. We should focus for the moment on building relationships and more direct lines of communication with other HIS chapters and inspectors in other states.

New Business

Secretary to email minutes – Suggestion that the secretary should email and have the minutes posted on the website prior to the annual meeting. Members can review the previous year's minutes before the start of the meeting. This will save time as the minutes will not need to be read during the business meeting, instead there will be a call for any changes and a vote to accept the minutes.

Banking system – There is a need to keep better track of which members have paid dues. The bank is in West Virginia and sometimes checks and applications are sent directly to WV and the treasurer does not always know who has paid dues outside of the annual meeting. A new procedure will be implemented; all dues should be submitted to the Treasurer, along with completed applications. The treasurer will record who has paid and forward the checks to WV to be deposited. The treasurer and a WV member (either Mike or Eric) will look into the possibility of online banking so that the treasurer has access to updated account information without having to wait for it to be faxed.

Constitution changes – The constitution will need to be changed in order to allow spending more than 25% of total funds on paying for members to travel to the annual meeting.

Committee Assignments

- Constitution – Mike, Doug, Galen, Ethan
- Membership – Pete, Sarah, Steve, Tim, Mike
- Resolutions – Ethan, Jeff, Eric, Pete
- Finance/Audit – Donna, Carole
- Awards – Eric, Tia, Mike
- Newsletter – Pete, Ethan, Tia
- Program – Tim, Ethan, Sarah
- Nominations – Ethan, Pete, Eric

Thursday, April 14, 2011

Committee Reports

Finance/Audit Committee – The audit committee reviewed the checkbook, record of deposits and withdrawals and bank statements. They found that all was accurate and in order.

A motion was made to accept the Finance/Audit Committee Report. The motion was seconded and passed.

Awards Committee – The awards committee nominated Peter Trenchard, CT, for the Carl Carlson Award and Galen Ettinger, NJ, for the Distinguished Service Award. Eric Ewing, WV, will have the Distinguished Service Award plaque made and sent to Galen.

A motion was made to accept the nominations and to present the HIS nominee for the Carl Carlson award to the EPB. The motion was seconded and passed.

Newsletter Committee – An article is due from each state to the newsletter editor (Pete Trenchard, CT) by June 1

Constitution Committee – Article VII of the current constitution allows us to only spend 25% of HIS funds on helping members to attend the annual meeting. The constitution committee proposed changes to the constitution to allow any amount of available funds to be spent on defraying the costs of attending the annual meeting.

A motion was made to vote on the changes to the constitution. The motion was seconded and passed. All member states present (CT, DE, ME, MD, NH, NJ, NY, VT, WV) voted in favor of the changes to the constitution.

Resolutions Committee – The resolutions committee presented three resolutions,

1. Thanking the Eastern Plant Board for their support of the meeting,
2. In support of changes to the chrysanthemum white rust quarantine
3. Recognizing Gary Gibson, WV, upon his retirement for his work with HIS throughout the years

The full resolutions are attached to these minutes.

A motion was made to accept these resolutions and present them to the EPB. The motion was seconded and passed.

Nominations Committee – The nominations committee nominated Sarah Scally, ME, for President, Jeff Brothers, DE, for Vice President, and Carole Neil, ME, for Secretary. Treasurer will remain Tia Blevins, CT, as her term has not expired.

A motion was made to accept the nominations and vote on the slate of officers. The motion was seconded and the members present approved the slate of officers.

Membership Committee – The membership committee did not have time to discuss the full details of the 50/50 raffle. After some discussion preliminary details of how the money raised will be spent were decided. Those details are attached to these minutes. It was decided that the discussion on how to conduct the 50/50 and award scholarship money will continue through email and be decided before the 2012 meeting.

Program Committee – Next years meeting is to be held in Vermont. Ideas for the program include:

- From the brain of Ethan Angell, NY- PCIT person to talk about glitches, and/or someone from export services to talk about export issues. Possible speaker to contact, Christian Dellis, may need 2 hours for this session. If we have wi-fi in the meeting space members could come with laptops and examples of the problems they have to share.
- From the brain of Ethan Angell, NY – IES to do training with horticulture inspectors
- From the brain of Tim Schmalz, VT – Scott Costa's research in Vermont of entomopathogenic fungi for HWA control
- From the brain of Tim Schmalz, VT– Margaret Skinner's work with greenhouse IPM outreach program.

Passing of the Gavel

Ethan handed the gavel to Sarah, the incoming President and the meeting was adjourned

Respectfully submitted,
Sarah Scally, ME

50/50 Raffle Guidelines

HIS will hold a 50/50 raffle at the annual meeting to raise funds to assist members in paying the registration fee for the annual meeting.

Reasons for 50/50

- To get members to the annual meeting from states that will otherwise not have a representative at the meeting,
- To get members to the annual meeting when their sending state will not fund the trip,
- To defer the costs of attending the annual meeting for all inspectors in attendance

Tickets for the 50/50 will be as follows:

- \$1/ticket
- \$5/6 tickets
- \$10/15 tickets

All money raised through the 50/50 will only be spent on reimbursing members for the registration fee of the annual meeting. Other travel expenses will not qualify for reimbursement.

All funds raised through the 50/50 at one annual meeting will be awarded for costs associated with the next annual meeting. (Money raised at the 2012 meeting will be used to reimburse members for registration costs of the 2013 meeting). All money raised through the 50/50 will be spent in full each year.

In addition to money raised through the 50/50, funds from the HIS bank account (dues and pin money) may be made available in an amount to be determined by the executive committee and used for the same purpose as the 50/50.

Registration fees will be reimbursed in the following order:

1. Members paying the registration fee out of their own pocket and without their attendance the state they represent will not be present at the meeting. If any funds remain then:
2. Any member paying the registration fee out of their own pocket regardless of whether or not another member from their state will be present. If any funds remain then:
3. Any remaining funds will be divided equally among members attending the annual meeting to offset the registration costs paid by their sending state.

For 1 and 2 above:

- If the sending state pays any portion of the registration fee the member is only eligible for reimbursement in an amount not to exceed what was actually paid out of pocket,
- If the amount requested by members for reimbursement exceeds the amount available (money raised by the 50/50 plus money made available by the executive committee) then the available funds will be divided equally among members requesting reimbursement. (or is it first come first served and when the money is gone it's gone?)
- Members requesting reimbursement must submit their name and amount paid out of pocket for registration to the executive committee no later than the start of the annual meeting. The executive committee will put out a call for requests for reimbursement in February.

For 3 above:

- Checks will be made payable to the sending state

Members requesting reimbursement must be present at the annual meeting to receive reimbursement. The treasurer will issue reimbursement checks at the business meeting

**RESOLUTIONS ADOPTED BY THE HORTICULTURAL INSPECTION SOCIETY, EASTERN
CHAPTER, APRIL 14, 2011, in WORCESTER, MASSACHUSETTS**

WHEREAS the Eastern Chapter of the Horticultural Inspection Society was established to promote education, cooperation and interaction among state horticultural inspection personnel,

WHEREAS the Eastern Chapter of the Horticultural Inspection Society values and appreciates the participation of inspectors from member states during the annual meeting,

WHEREAS the Eastern Plant Board has supported the attendance of state personnel,

WE RESOLVE THAT:

The Eastern Chapter of the Horticultural Inspection Society at its 37th Annual Meeting recognizes the Eastern Plant Board for their continued support.

WHEREAS Chrysanthemum white rust, *Puccinia horiana*, has been detected in *Chrysanthemum* production in the eastern region for a number of years, and

WHEREAS it appears that *Chrysanthemum* propagative material may originate from a contaminated source, and

WHEREAS complete deregulation of Chrysanthemum white rust would be harmful to the horticultural industry,

WE RESOLVE THAT:

The Eastern Plant Board should encourage USDA/APHIS-PPQ to change the regulatory status of Chrysanthemum white rust to "Regulated Non-Quarantine Pest".

WHEREAS the Eastern Chapter of the Horticultural Inspection Society was established to promote education, cooperation and interaction among state horticultural inspection personnel, and

WHEREAS the current and future members of the Horticultural Inspection Society will continue to benefit from the formation of the society and its mission,

WE RESOLVE THAT:

The Eastern Chapter of the Horticultural Inspection Society at its 37th Annual Meeting recognizes Gary Gibson's foresight for the need of our society and the support he has provided over the years, and

BE IT FURTHER RESOLVED THAT we formally thank him for his endeavors in this regard and sincerely give our best wishes to a founding member of the Eastern Chapter of the Horticultural Inspection Society.



2011
Horticultural Inspection Society
Eastern Chapter
Annual Treasurer's Report
Worcester, MA

Balance Starting: April 2010	\$2,586.62
2010 HIS Income:	
Membership dues received (28)	\$280.00
Pins sold (9)	\$45.00
Bank interest earned (4/2010 - 3/2011)	\$2.81
Income Total:	\$327.81
Balance after income:	\$2,914.43
2010 HIS Expenses:	
Plaque plus S&H (check #1006 E. Ewing)	(\$137.36)
Balance after expenses:	\$2,777.07
Balance Ending: March 2011	\$2,777.07

Submitted by: Tia M. Blevins, Treasurer
 April 12, 2011