

# HORTICULTURAL INSPECTION SOCIETY- EASTERN CHAPTER

## CONSTITUTION

- Article I** The name of this organization shall be Horticultural Inspection Society.
- Sec. 1** The name of this chapter shall be Eastern Chapter.
- Article II** This chapter of this organization may affiliate with other chapters under the same organization name, which use essentially the same constitution.
- Article III** The purpose of this organization shall be, **(1) to** promote high standards of inspection work, **(2) to** provide cooperative effort and cooperation with efforts of others toward stimulating interest in and professionalizing plant inspection work, **(3) to** provide a means of furthering acquaintanceship among plant pest control inspectors and allied workers and **(4) to** provide a means of disseminating information particularly pertinent to their work.
- Article IV** **Regular membership** in this organization shall be limited to State employees engaged in plant pest inspection work as inspectors or as supervisors, in field, laboratory, or office, other than administrative personnel and who have paid annual membership dues for the current year.
- Affiliate membership** shall be provided for Federal employees engaged in plant pest inspection work as inspectors or supervisors, in field, laboratory, or office, other than administrative personnel.
- Honorary membership** may be awarded to administrators or to others who, by their experience, achievements and interest are worthy of distinction.
- Sec. 1** Voting membership in this chapter of this organization shall be limited to those **regular members** from the Eastern Plant Board States, namely; Connecticut, Delaware, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, Vermont and West Virginia. Affiliate members and honorary members may not vote.
- Sec. 2** Voting on matters of business of the organization shall be done by States, with each State entitled to one vote. Members within states shall designate an official delegate or voting member who shall be responsible for voting.
- Sec. 3** Members from outside the Eastern Plant Board region shall be welcomed to attend and participate in discussions of this organization chapter. Administrative personnel in plant pest control work are welcome to attend and participate in discussions as special guests of this organization.

**Sec. 4** A quorum shall consist of a number of members representing at least five States.

**Sec. 5** All meetings of this organization shall be conducted in accordance with Robert's "Rules of Order".

**Article V** The officers shall consist of a president, vice-president, secretary, treasurer, newsletter editor and archivist. The executive committee shall consist of the immediate past president, president, vice-president, secretary and treasurer.

**Sec. 1.** If both the president and vice-president are unable to fulfill their duties, the executive committee, under the leadership of the immediate past president, shall appoint new officers. The appointments shall be approved by a  $\frac{3}{4}$  vote of the states present, provided those present constitute a quorum.

**Article VI** Activities of the organization shall be supported by annual dues collected from both regular members and affiliate members.

**Sec 1.** The annual dues for membership and publications of this organization shall be recommended annually by the executive committee in accordance with expense needs, and submitted to the members present for ratification.

**Sec 2.** Membership Year: The membership year shall be January 1 through December 31.

**Sec 3.** Dues payment dates: Annual dues shall be payable to the HIS Treasurer by January 1. Membership shall be delinquent if dues are not paid by the start of the annual meeting.

**Article VII** The constitution may be amended at any regular meeting by a  $\frac{3}{4}$  vote of States representing a quorum, but is subject to ratification by a  $\frac{3}{4}$  vote of states with regular members.

## **BY-LAWS**

**Article I** Meetings shall be held at least annually at the time and place determined by the executive committee.

**Sec 1.** Special meetings: Special meetings of the executive committee shall be called upon the request of the president; or one-third of the executive committee. Notices of special meetings shall be sent out by a member of the executive committee at least two weeks in advance.

- Article II** The duties of the officers shall be those usually assigned to such officers.
- Article III** The officers' terms shall be 2 years for president and vice president and 3 years for secretary, treasurer, newsletter editor and archivist.  
The president and vice president shall be elected during the same year; the president shall not serve more than one consecutive term. The secretary and treasurer shall not be elected on the same year.
- Sec 1.** The officers with terms expiring shall be elected at the annual meeting for the ensuing year.
- Sec 2.** In the event of a vacancy before a term has expired, the president shall appoint a new officer. The appointment(s) shall be approved by a  $\frac{3}{4}$  vote of those states present, providing those present constitute a quorum.
- Article IV** The duties of the executive committee, in addition to those otherwise provided, shall be to consider and act upon matters pertinent to the interest of the organization, which arise between regular meetings, and accordingly to advise the members thereof.
- Article V** The president shall appoint standing committees and members to fill vacancies in standing committees, and may appoint special temporary committees for specific problems.
- Article VI** The By-Laws may be amended at any regular meeting by a  $\frac{3}{4}$  vote of those States present, providing those present constitute a quorum, but is subject to ratification by a  $\frac{3}{4}$  vote of states with regular members.
- Article VII** Funding may be made available to defray the necessary expenses of attending the annual Horticultural Inspection Society meeting or other relative activities as determined by the Eastern Chapter's Executive Committee.
- Article VIII** The Eastern Chapter may establish "Procedures and Guidelines" to carry out any business or activity pertaining to the Chapter's Constitution and Bylaws.